



# GRADUATION PETITION – Deadline March 12<sup>th</sup>, 2010

**Numbers 1 – 6 below must be completed. Read Carefully.**

A **Graduation Fee of \$10.00** is charged to all students completing requirements for a degree or diploma program(s); there is no Graduation Fee for certificates.

A formal Graduation Ceremony is held each May. If you wish to participate in the Graduation Ceremony, you must complete this form **AND** the following:

1. Pay a **\$20.00 Cap/Gown/Tassel Fee**. This is yours to keep. If you have are completing an associate degree you will be loaned an associate degree hood for the graduation ceremony.
2. You will be notified by mail regarding graduation and when graduation materials are ready to be picked up.

**Make checks payable to NICOLET COLLEGE. ALL fees must accompany this form. NO refunds after the Petitioning Deadline. RETURN COMPLETED FORM AND FEES TO:  
The Nicolet College Bookstore, P.O. Box 518, Rhinelander, WI 54501.  
Any questions about Graduation should be directed to Cindy Domaika at (715)365-4443.**

1. How would you like your name to appear on your degree/diploma/certificate? **PRINT**

2. From which program(s) will you receive your diploma/degree? (**See back for official program titles**). In order to be awarded a Certificate, a student must have previously declared their intent to pursue the Certificate through the Admissions office or their academic advisor **AND** must complete a Petition to Graduate form in the semester they finish the requirements. Certificates containing courses included in the higher degree cannot be earned in the same semester the student petitions to graduate from the higher degree.

Completion Month and Year:

Completion Month and Year:

3. Your degree/diploma/certificate will be mailed to this address:

Student ID Number **OR**  
Social Security Number:

Address City State Zip Code

4. Phone Number:  
(     )

Cell Phone Number:  
(     )

5. A Graduation Ceremony will be held on the Lake Julia Campus in May. **If you are participating in the graduation ceremony you must complete 5A – 5C:**

A. Sizing for Cap/Gown: Height: \_\_\_\_\_ Weight: \_\_\_\_\_ (For best fit, please be accurate)

B. Would you like to be considered as a Student Speaker at Graduation? Yes \_\_\_\_\_ No \_\_\_\_\_

C. Nominate a faculty member as Faculty Speaker at Graduation \_\_\_\_\_

6. We will be sending you a Graduate Follow-Up Survey about six months after graduation. Please indicate the name and address of someone who will know how to contact you at that time.

Name Address City State Zip Code

**FOR OFFICE USE ONLY (Do not write below this line)**

Date \_\_\_\_\_

Received \$10.00 Graduation Fee \_\_\_\_\_

Received \$20.00 Cap/Gown Fee \_\_\_\_\_

TOTAL: Cash \$ \_\_\_\_\_ Check \$ \_\_\_\_\_ Credit Card \$ \_\_\_\_\_

Account: 4574-10-90000-60 Initials \_\_\_\_\_

Original to Records/Copy to Bookstore: Initials \_\_\_\_\_

**Nicolet Area Technical College  
Degrees, Diplomas and Certificates**

<b>ASSOCIATE DEGREES (minimum length two years)</b>	<b>TECHNICAL DIPLOMAS</b>
Accounting 10-101-1	Automotive Maintenance Technician 31-404-3
Administrative Assistant 10-106-6	Automotive Technician 32-404-2
Associate Degree Nursing 10-543-1	Barber/Cosmetologist 31-502-1
Business Management 10-102-3	Building Trades – Carpentry 31-475-1
Criminal Justice-Law Enforcement 10-504-1	Emergency Medical Technician – Basic 30-531-3
Culinary Arts 10-316-1	Emergency Medical Technician – Intermediate Tech 30-531-6
Early Childhood Education 10-307-1	Food Service Production 31-303-2
Graphic Design 10-201-1	Industrial Electronic Maintenance 30-414-6
Individualized Technical Studies 10-825-1	Medical Assistant 31-509-1
Information Technology-Computer Support Specialist 10-154-3	Medication Assistant 30-510-5
Information Technology-Web analyst/Programmer 10-152-4	Nursing Assistant 30-543-1
Land Survey Technician 10-607-7	Office Assistant 31-106-1
Liberal Arts – Associate of Arts Degree 20-800-1	Practical Nursing 31-543-1
Liberal Arts – Associate of Science Degree 20-800-2	Small Engine Maintenance Technician 30-461-1
Liberal Arts – Associate of Science Degree with Natural Resource Emphasis 20-800-2A	Welding 31-442-1
Marketing 10-104-3	
Technical Studies – Journey Worker 10-499-5	
<b>GRADUATION FEE IMPOSED ON ALL ABOVE <u>BOLDED</u> DEGREES AND DIPLOMAS</b>	

<b>TECHNICAL CERTIFICATES</b>	
Baking 40-316-1	Marketing Specialist 40-104-1
Basic Industrial Electronics Maintenance 40-414-1	Microsoft Office 40-106-5
Catering 40-316-2	Receptionist 40-106-5
Culinary Career Essentials 40-316-0	Phlebotomy 40-513-1
Entrepreneurial 40-102-6	Preschool 40-307-8
Food Service Management 40-316-3	Small Business Accounting 40-101-3
Gas Metal Arc Welding 40-442-2	Supervisory Management 40-102-3
General Business Management 40-102-1	Tribal Management 40-102-5
Heating, Ventilation, Air Conditioning 40-401-1	
Infant Toddler 40-307-9	
Kitchen Assistant 40-316-4	
Kitchen Management 40-316-6	
IT – Web-Site Development & Support 40-154-1	
IT – Desktop Support Technician 40-154-2	
IT – Cisco CCNA 40-150-2	
IT- Database Management 40-152-1	
IT – Web Programming and Development 40-152-2	
	<b>ADVANCED TECHNICAL CERTIFICATES</b>
	ATC – Child Care Administration 40-307-4 (Sunset June 2009)
	ATC – Digital Media Arts 40-201-1 (Sunset Feb 2012)

<b>SHARED PROGRAMS*</b>	
Clinical Lab Technician 10-513-1 – Northcentral Technical College (expires 6/2011)	
Fire Protection Technical 10-503-2 – Fox Valley Technical College (expires 6/2010)	
Pharmacy Technician 31-536-1 - Lakeshore Technical College (expires 6/2010)	
Radiography 10-526-1 – Lakeshore Technical College (expires 6/2010)	
Surgical Technologist 31-512-1 – Northcentral Technical College (on-going)	
*Students completing a shared program are considered graduates of the listed technical college, not graduates of Nicolet Area Technical College	